

**BOARD OF EDUCATION
POCANTICO HILLS CENTRAL SCHOOL DISTRICT
599 Bedford Road
Pocantico Hills
Sleepy Hollow, New York 10591**

Business Meeting
Tuesday, November 8, 2011

The Business Meeting of the Board of Education of the Pocantico Hills Central School District was held on Tuesday, November 8 at 8:00 p.m. in the school Library, Bedford Road, Sleepy Hollow, New York.

With no objection from the Board of Education President John Conrad called the Business Meeting to order at 8:00 p.m. **CALL TO ORDER**

On a motion by Trustee Joan Cusanelli and seconded by Vice President David Wilens the Board of Education nominated Jay Scotto-Friedman as Clerk Pro Tem for the Business Meeting of Tuesday, November 8, 2011. The motion was unanimously passed (5-0). **CLERK PRO TEM**

Superintendent Valencia Douglas led the pledge of allegiance. **PLEDGE OF ALLEGIANCE**

Present: John Conrad, President
David Wilens, Vice President
Joan Cusanelli, Trustee
Fred Rickles, Trustee
Emily Segal, Trustee **ROLL CALL**

Also Present: Dr. Valencia Douglas, Superintendent
Jay Scotto-Friedman, Assistant Superintendent

Absent: Gina L. Downes, District Clerk

Hearing From Those Present: There were no comments from the community. **HEARING FROM THOSE PRESENT**

Correspondence: No correspondence at this time. **CORRESPONDENCE**

Board/Superintendent Announcements: Superintendent Douglas announced the following: **BOARD/SUPERINTENDENT ANNOUNCEMENTS**

Welcome to Ms. Carol Conklin of the Sleepy Hollow High School.

8th grade students will be visiting Briarcliff High School on November 9th; and their parents will be visiting in the evening. On November 10th, 8th grade parents will be visiting Pleasantville High School.

President John Conrad thanked everyone for making Saturday's Board retreat a success.

Sleepy Hollow High School: Carol Conklin, Principal of Sleepy Hollow High School presented on the educational program offered to our students **SPECIAL PRESENTATION**
Sleepy Hollow High School

currently attending Sleepy Hollow High School.

Approval of Minutes: On a motion by Trustee Joan Cusanelli and seconded by Trustee Emily Segal the Board of Education voted and approved by consent agenda the Business Meeting minutes of October 25, 2011 as amended and the Special Meeting minutes of November 3, 2011. The motion was unanimously passed (5-0).

APPROVAL OF MINUTES

October 25, 2011
November 3, 2011

Committee on Special Education: On a motion by Trustee Fred Rickles and seconded by Vice President David Wilens the Board of Education voted and approved the following recommendations from the Committee on Special Education. The motion was unanimously passed (5-0).

NEW BUSINESS
Committee on Special Education

Students with ID numbers: 0012555 and 187555.

Policy Review: On a motion by Vice President David Wilens and seconded by Trustee Emily Segal the Board of Education motioned to postpone the policy review to the next meeting (December 1). The motion was unanimously passed (5-0).

Policy Review

Change Order: On a motion by Trustee Fred Rickles and seconded by Vice President David Wilens the Board of Education voted and approved the following change order. The motion was unanimously passed (5-0).

Change Order

Contractor: Mengler Mechanical, Inc.
Original Contract: \$2,616,000
Prior Change Order: \$184,850.94
Current Change Order: \$2,500.00
New Contract Amount: \$2,803,350.94

This Change Order is necessary to repair a leak on an existing glycol heating line. The repair was made and the system energized and re-insulated the newly repaired pipe.

Tax Certiorari Reserve: On a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following resolution. The motion was unanimously passed (5-0).

Tax Certiorari Reserve

BE IT RESOLVED, that it is hereby moved that the resolution below supersedes the resolution approved by the Board of Education on June 21, 2011.

BE IT FURTHER RESOLVED, that the Tax Certiorari Reserve Fund be increased by \$749,008.59 funded by the June 30, 2011 unappropriated fund balance to be applied against claims made against the District pertaining to the 2006-2007 (\$107,612.54), 2007-2008 (\$373,329.29), 2008-2009 (\$146,967.68), 2009-2010 (\$1,672.90), and 2010-2011 (\$119,426.18) assessment years.

Tax Certiorari Refunds: On a motion by Trustee Fred Rickles and seconded by Trustee Emily Segal the Board of Education voted and approved by consent agenda the following resolutions. The motion was unanimously passed (5-0).

Tax Certiorari Refunds

**RESOLUTION AUTHORIZING TAX
CERTIORARI SETTLEMENT**

WHEREAS, petitions having been filed by the property owner, below challenging real property tax assessments on the assessment roll of the Town of Greenburgh, within the Pocantico Hills Central School District, with respect to the following property:

Property Owner	Address/Description	Year(s)
50 Old Country Road, LLC	50 Old Country Road Volume 7, Sheet 18F, Block 1568, Lot 19 7.190-60-23	2004-2010

WHEREAS, petitioner’s tax certiorari proceedings are now pending in Supreme Court, Westchester County; and

WHEREAS, the Town and the property owner have reached a resolution with regard to the assessments at issue in the tax certiorari proceedings; and

WHEREAS, the School District has reviewed the settlement and has found that the terms of the settlement are reasonable; and

WHEREAS, the settlement is subject to the three year moratorium on future petitions as provided in Real Property Tax Law Section 727; and

WHEREAS, the settlement of these proceedings are in the best interests of the School District;

NOW THEREFORE BE IT RESOLVED, that the Special Counsel for Tax Certiorari are authorized to execute a settlement on behalf of the School District as follows:

Year	Original AV	Reduced AV	AV Reduction
2004	29,800	23,000	6,800
2005	29,800	22,000	7,800
2006	29,800	21,000	8,800
2007	29,800	20,000	9,800
2008	29,800	20,000	9,800
2009	29,800	20,000	9,800
2010	29,800	20,000	9,800

The refund of School District taxes will amount to \$15,868.82±.

**RESOLUTION AUTHORIZING TAX
CERTIORARI SETTLEMENT**

WHEREAS, petitions having been filed by the property owner, below challenging real property tax assessments on the assessment roll of the Town of Greenburgh, within the Pocantico Hills Central School District, with respect to the following property:

Property Owner	Address/Description	Year(s)
Baker Properties-WU/LH	199 Ridgewood Drive	2004-2010

WHEREAS, petitioner’s tax certiorari proceedings are now pending in Supreme Court, Westchester County; and

WHEREAS, the Town and the property owner have reached a resolution with regard to the assessments at issue in the tax certiorari proceedings; and

WHEREAS, the School District has reviewed the settlement and has found that the terms of the settlement are reasonable; and

WHEREAS, the settlement is subject to the three year moratorium on future petitions as provided in Real Property Tax Law Section 727; and

WHEREAS, the settlement of these proceedings are in the best interests of the School District;

NOW THEREFORE BE IT RESOLVED, that the Special Counsel for Tax Certiorari are authorized to execute a settlement on behalf of the School District as follows:

Year	Original AV	Reduced AV	AV Reduction
2004	192,850	130,900	61,950
2005	192,850	121,200	71,650
2006	192,850	109,670	83,180
2007	192,850	103,550	89,300
2008	192,850	106,450	86,400
2009	192,850	106,050	86,800
2010	192,850	120,450	72,400

The refund of School District taxes will amount to \$139,363.02±.

Substitute Teachers 2011-2012: On a motion by Vice President David Wilens and seconded by Trustee Joan Cusanelli the Board of Education voted and approved the following substitute teachers for the 2011-2012 school year. The motion was unanimously passed (5-0).

PERSONNEL
Substitute Teachers

Rate: \$90.00 per day
Term: September 1, 2011- June 30, 2012

Lanene Patricia Dickerson
Amanda Dunmire
Richard J. Lepore, Jr.
Suzanne Schlanger

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment for the appointments listed above.

Teaching Assistant: On a motion by Trustee Emily Segal and seconded by Trustee Fred Rickles the Board of Education voted and approved the following Teaching Assistant. The motion was unanimously passed (5-0).

Teaching Assistant

Name: Michele Tarchine

Title Teaching Assistant
Effective Date: October 31, 2011 – June 30, 2012
Salary: Step 1 \$30,693 Prorated to (\$14,824.72)
FTE: .6

Discussion/Planning for Future Meetings: The next Board of Education meeting will be held on Thursday, December 1 at 8:00 p.m. Representatives of Pleasantville High School will be present on the educational program offered, and there will be a presentation regarding the Strategic Plan. It was requested that the tennis courts be added to the agenda for a future meeting as well as the camp report.

**DISCUSSION/PLANNING
FOR FUTURE MEETINGS**

Adjournment of Executive Session and Discussion Meeting: There being no further business, on a motion by Trustee Emily Segal and seconded by Vice President David Wilens the Board of Education adjourned the Business Meeting at 9:24 p.m. The motion was unanimously passed (5-0).

**ADJOURNMENT OF
BUSINESS MEETING**

Respectfully submitted,
Gina L. Downes
District Clerk

John Conrad, School Board President

Date: _____

Gina L. Downes, District Clerk

Date: _____